

Rocky Hill Board of Health
Minutes of the Meeting on 02/11/2014

Members Present: Beverly Poelstra, M.D. (presiding); Susan Fisher, V.M.D; Ken Rizzi, MPH, Peggy Querec MSN, RN; Betsy Haines M.D.

Also Present: Mark Pausch PhD, Borough Council Liaison; Benjamin Strong, SCDOH Liaison.

Call to Order

The meeting was called to order at 7:07 pm, prior notification having been given in compliance with the Open Public Meeting Law, Chapter 231

Review and Approval of the Minutes:

The meeting minutes of the January 14th meeting were approved. Dr. Haines made a motion, Ms. Querec seconded.

Report of Somerset County Department of Health (SCDOH) Liaison

- No activity to report.

Old Business

- The Animal Licensing letter was addressed, having been previously revised for clarity. Certain phrases will be revised to be in a larger font and italicized for greater emphasis.
- The Rabies clinic date is to be determined dependant on availability of Rocky Hill Fire House facilities. Tentative dates to be considered are April 5th or 12th.
- Dr. Haines made a motion to set aside a \$200 stipend for the Veterinarian responsible for the clinic, Mr. Rizzi seconded, and all were in favor.
- Dr. Haines reported that though there are not state regulations in New Jersey, towns have anti Engine-Brake ordinances punishable by fines. The potential for sleep interruptions is cause for concern and investigation on the part of the Board of Health. This topic is to be revisited at a later date.

New Business

- Job of Secretary was discussed. It was suggested that the Secretary directly post the minutes onto the official website.
- It was resolved that Eileen Hallman be hired as the new Secretary.
- Job description for the animal census taker was also discussed. He/she will go to all borough residences to inquire if they have dogs/cats, how many, the pet's name, and

address. The census taker will return to each residence once if there is no answer on the first visit. Goal response for the census is 90% participation.

- The resolution to hire the census taker will take place next meeting. The census will be completed before April.
- The Emergency Operations Plan is to be signed by the Health Officer.
- It was determined that the RHFARS brochure cannot be mailed with the Rabies clinic letter.
- The next meeting will take place March 11, 2014, at 7:00 PM.

Dr. Haines made a motion to adjourn at 7:48 and seconded by Dr. Fisher with all in favor.

Respectfully submitted,

Eileen Hallman